



**Type:** Clinical Procedures  
**Subsection:** D-Documentation  
**Authority:** Executive Director with Medical Director  
**Related Documents:**

**Policy**

A Registered Nurse shall NOT take a verbal Physician's Order when the Physician is present except in an emergency situation.

**Purpose**

To ensure safe and accurate transcription of orders.

**D-06.01 Documenting Verbal Orders**

1. A Registered Nurse may follow verbal orders in an emergency situation only.
2. An order shall be written by the physician on the Physician's Order Sheet and signed as soon as possible after emergency is over.
3. The patient/substitute decision maker shall be contacted to communicate the change in resident's condition, medication/treatment changes.

**D-06.02 Review Cycle**

Clinical Policies shall be reviewed in the odd year.

**Original Approval:** 04-2004  
**Reviewed On:**  
**Revised On:** 04-2013