

**Type:** Board Management**Authority:** Board**Related Documents:****Preamble**

It is the policy of the Grey Bruce Hospice Inc. (GBH) that the Executive Director shall ensure that the Board is informed and supported in its work.

**Policy Statement**

Accordingly, the Executive Director shall:

1. Ensure that the Board is aware of relevant trends and issues, anticipated adverse media coverage, procedures for hiring, promoting, demoting, or firing of executive personnel, lawsuits against the organization, major critical incidents, publicly visible external and internal changes, or changes in the assumptions upon which any Board policy has previously been established.
2. Submit the required monitoring data in a timely, accurate and understandable fashion, directly addressing current issues of the Board.
3. Advise the Board if, in the Executive Director's opinion, the Board is not in compliance with its own policies on Governance Process and Board-Executive Director Relationship, particularly in the case of Board behaviour which is detrimental to the work relationship between the Board and the Executive Director.
4. Consult as many staff and external points of view, issues and options as needed for fully informed Board choices, particularly with respect to clinical staff opinion on matters of excellence in palliative care.
5. Provide a timely, secure mechanism for official Board, officer or Committee communications.
6. Deal with the Board as a whole except:
  - a. For fulfilling individual requests for information, or
  - b. For responding to officers or Committees duly charged by the Board; and
7. Report actual or anticipated non-compliance by the Executive Director with any policy of the Board.

**Original Approval:** 11-23-2022**Reviewed On:****Revised On:**